



17 July 2025

Your reference:

Our reference: LAS/LB Ask for: Lizzie Bilsborrow

Member Services
Resources Directorate
Town Hall
Lancaster Road
Preston PR1 2RL

www.preston.gov.uk
tel. 01772 906815
l.bilsborrow@preston.gov.uk

**To: Members and Officers of
The Shared Revenues and Benefits Service Joint Committee**

Councillors Brown, Rawlinson, Councillor T Hamilton-Cox and Councillor C Jackson

Dear Sir/Madam

Shared Revenues and Benefits Service Joint Committee - 29 July 2025

You are requested to attend a meeting of the Shared Revenues and Benefits Service Joint Committee to be held on Tuesday, 29th July, 2025 at 1.30 pm in the Boardroom, First Floor, Town Hall, Preston.

The Agenda for the meeting is set out overleaf.

If there are any items which appear to have been omitted from this agenda, (unless otherwise stated), please contact the Member Services Section on the number given above **immediately**.

Yours faithfully

Jackie Wilding

Director of Resources

Shared Revenues and Benefits Service Joint Committee
Tuesday, 29 July 2025

AGENDA

PART A (OPEN TO PRESS AND PUBLIC)

1. Chair's Announcements

Fire Procedures / Mobile Phones / Rest Rooms

“Members of the Public, committee members and officers are reminded that under the Openness of Local Government Bodies Regulations 2014, the press and Public may film, audio record, photograph and use social media whilst the meeting is in progress, for Part A items only, and as long as no disruption is caused to the meeting. Anyone filming is asked to focus their attention on elected members rather than other visitors”. (To be read out if visitors present).

2. Notification of Substitute Members (if any)

3. Declarations of Interests

To receive any declarations of interest from Members.

4. Minutes (Pages 1 - 4)

To confirm the minutes of the meeting held on 17 January 2025.

5. Shared Service (Unaudited) Annual Statement of Accounts 2024/25 (Pages 5 - 22)

Report enclosed.

6. Shared Service - Annual Governance Statement 2024/25 (Pages 23 - 34)

Report enclosed.

7. Date of Next Meeting

To be determined later.

8. **Exclusion of Press and Public**

To consider passing the following resolution:

“That the public be excluded from this meeting during consideration of the following item of business on the grounds that there is likely to be disclosure of exempt information which is described in the paragraph(s) of Schedule 12A to the Local Government Act 1972 which is specified against the heading to each item, and that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing it.”

PART B (PRIVATE AND CONFIDENTIAL)

9. **Shared Service - Business Plan 2025 - 2027 (Paragraph 3)**
(Pages 35 - 60)

Report enclosed.

PART A (OPEN TO PRESS AND PUBLIC)

1. **Chair's Announcements**

Fire Procedures / Mobile Phones / Rest Rooms

"Members of the Public, committee members and officers are reminded that under the Openness of Local Government Bodies Regulations 2014, the press and Public may film, audio record, photograph and use social media whilst the meeting is in progress, for Part A items only, and as long as no disruption is caused to the meeting. Anyone filming is asked to focus their attention on elected members rather than other visitors". (To be read out if visitors present).

2. **Notification of Substitute Members (if any)**

3. **Declarations of Interests**

To receive any declarations of interest from Members.

4. **Minutes** (Pages 7 - 9)

To confirm the minutes of the meeting held on 17 January 2025.

5. **Shared Service (Unaudited) Annual Statement of Accounts 2024/25** (Pages 10 - 27)

Report enclosed.

6. **Shared Service - Annual Governance Statement 2024/25** (Pages 28 - 39)

Report enclosed.

7. **Date of Next Meeting**

To be determined later.

8. **Exclusion of Press and Public**

To consider passing the following resolution:

"That the public be excluded from this meeting during consideration of the following item of business on the grounds that there is likely to be disclosure of exempt information which is described in the paragraph(s) of Schedule 12A to the Local Government Act 1972 which is specified against the heading to each item, and that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing it."

PART B (PRIVATE AND CONFIDENTIAL)

9. **Shared Service - Business Plan 2025 - 2027 (Paragraph 3)** (Pages 40 - 63)

Report enclosed.